

Terms and Conditions | Registration

41st Annual Exhibition | Tentative Date: March 2026 (Exact Date TBC)

Please read the below conditions prior to registering your work for the 2026 exhibition:

Artist Participation: By Invitation and EOI Approval

Artist participation and artwork registration for the 2026 Fine Art at Perth College Exhibition is by invitation only, either through direct selection or approval following an Expression of Interest (EOI).

a. Invited Artists

Artists selected by the Art Committee based on prior participation, quality of work, and alignment with the exhibition's goals.

- These artists will have received an official invitation to register their work.
- Registration instructions, including key dates and access details, will have been provided via email.

b. Approved EOI Submissions

Artists who submitted an EOI and were subsequently approved by the Art Committee.

- These artists will have been notified of the outcome and invited to proceed with artwork registration.
- Registration instructions and access details will have been sent following approval.

Fees and Benefits

- There is NO entry fee for artists to exhibit.
- Opening Night Tickets: All exhibiting artists are entitled to one (1) ticket to the Opening Night at a 50% discounted rate. Artist Tickets and any additional tickets at full price will be available for purchase online.

Invited and Approved EOI Artist Registration

- An email will be sent to artists with an official invitation and link with a password to complete their online Registration Form.
- All artists must complete and submit an online Registration Entry Form once registrations open, and no later than **Friday, 30 January 2026**, to be considered for the exhibition. Submission of the form does not guarantee that all submitted works will be

accepted. The committee will assess each artwork against the selection criteria, and final selections will be made accordingly.

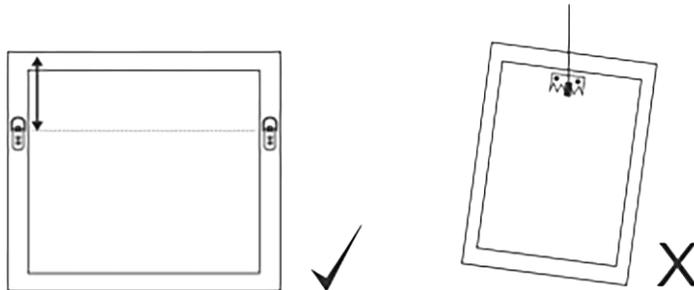
- As a general rule, artists are not selected in two (2) consecutive years, however the Art Committee reserves the right to invite specific artists for the balance of the exhibition.

Artwork Submission and Selection

- Forms must be completed in full and submitted together with jpeg images of all work being submitted for consideration. (Please see section regarding image attachments)
- Please include where possible, direct links to your website, Facebook or Instagram in the relevant fields.
- All artworks must be approved by the Art Committee. Any works not approved will not be accepted at delivery date.
- All works must have been completed within the last two (2) years and must not have been previously exhibited.
- All works must be the original work of the artist.
- All works selected for the Fine Art at Perth College Exhibition **MUST NOT** be published at a different price on artist or gallery websites for the duration of the exhibition.

Artwork Guidelines

- Artworks must be professionally framed with two 'D' rings (1/3 from the top). Avoid using frames that have a single hanging attachment at the back. The artwork rarely hangs straight from these fixtures.



- Make sure the cord is stretched tight and is tied so that it can't come undone. Tape or glue frayed ends of cord.
- The Committee reserves the right to refuse any works that are WET, POORLY FRAMED, or not completed within the time period.
- The Committee reserves the right to not display work which fails to meet a satisfactory standard of presentation or is deemed to be offensive or otherwise inappropriate in a school environment.

- The Committee endeavours to present an exhibition at which each work is shown to its full advantage and reserves the right to make all hanging decisions at its absolute discretion.
- The total number of entries permitted per artist is:
 - Paintings or 2D artwork – four (4) works, maximum two (2) large (approx. 100 x 100 cm)
 - Photography/Digital – must be limited edition with a maximum of three (3) editions
 - Ceramic, glass sculpture works – six (6) works.
 - Jewellery – up to 10 pieces with a maximum of 3 versions of each edition
- Works submitted more than these limits will not be considered for the exhibition. Works presented should be no larger than 100cm x 100cm (including frame). Larger pieces will only be accepted at the discretion of the Art Committee (please contact fineart@pc.wa.edu.au for consideration).

Image Submission and Marketing of Registered Artwork

- The images you submit with your Registration should be the work you would like to exhibit.
- The Art Committee uses these images to select artists and curate a balanced, engaging, and high-quality exhibition.
- Images must be submitted in jpeg format and follow the below naming convention.
 - **Artist Name and Surname – Artwork Title – Medium – Date – Photograph Credit.**
 - The images should be linked to the correct work within the form.
 - Artists exhibiting at Fine Art at Perth College consent to whole or cropped images of their artwork being used for promotional purposes in print and online.
 - Artists are required to provide image files of their entries with their application form.
 - There is no guarantee that an artist's work will be used in the marketing and promotion for the exhibition, however Perth College will endeavour to promote a large proportion of artists wherever possible through social and print media.

Insurance

- The Committee will provide insurance cover up to the value nominated by the artist for each of the accepted works from Monday, 23 March until Sunday, 29 March (inclusive) while they are within the exhibition venue.
- No insurance will be provided outside these times, and the risk reverts solely to the artist. Please note, while every effort and care are used in the handling and hanging of all artworks, the Art Committee is operated and run by volunteers.

Delivery and Collection

- Artists can track sales online, where sold works will be clearly marked as SOLD. If an artist sells all their works, they will be notified by phone to confirm that no collection is necessary. If they do not hear from us, they should assume that collection is required.
- All artists are responsible for the delivery and collection of their artworks. The Art Committee accepts no responsibility for any loss or damage to artworks, or for any incidents involving couriers or transport arrangements. By registering, the artist agrees to indemnify Perth College and the Art Committee against any claims arising from the transport, delivery, or collection of their artworks.
- DELIVERY OF ARTWORK: Delivery dates will be confirmed upon selection. Works must be delivered on the designated days unless exceptional circumstances prevent this, in which case alternative arrangements may be considered at the discretion of the organisers.
- COLLECTION OF UNSOLD ART: Unsold works must be collected on the specified collection day, between 5.00 pm and 6.00 pm only. Please be aware that insurance on uncollected artwork ceases after this time.
- Artists using a courier may arrange collection on the specified collection day. However, we understand some couriers may only be available on a set day the following week; in such cases, artists must notify us in advance so that we can hold the artwork until the confirmed pickup date.

Delivery of Purchases from the ONLINE Exhibition

- For ONLINE sales AFTER the conclusion of the physical exhibition, full responsibility for arranging the timely delivery of purchased artworks is the responsibility of the artist. The purchaser provides consent at the point of purchase to reimburse the artist for reasonable costs of delivery. Wherever possible, artists are encouraged to arrange delivery or collection in person.
- A 30% commission would still apply for any post-exhibition sales.

- Artists will be notified of successful online sales and purchaser details no more than 48 hours after the sale, following which the artist is requested to contact the purchaser to arrange delivery in a timely manner.
- All freight and insurance costs for the delivery of online purchases of artworks are at the discretion and responsibility of the artist.
- Fine Art at Perth College provides no insurance for artworks at any point during the time of the online exhibition, or for the successful delivery of artwork purchases.

Sales and Commission

- All exhibiting artists agree to have their artworks included in the physical exhibition and available for sale during the event. Artworks will also be listed for online sale for one week after the exhibition ends unless the artist notifies us via email that they do not wish to participate in the online sale, in which case their work will be removed from the online catalogue.
- All artists exhibiting at Fine Art at Perth College consent to the sale of the exhibited works for the price nominated on the registration form.
- The Art Committee retains a commission of 30% on all artwork that is sold.
- Payment of the balance of the sale price less the commission for sold works will be made to the bank account nominated by the artist on the entry form on or before 30 days after the close of the online exhibition.

ABN and Financial Requirements after the exhibition concludes

A financial details form will be sent to you in order to process payment for any sold works. This form must be completed and returned to fineart@pc.wa.edu.au by the deadline specified in the accompanying email.

- All artists are required to supply either:
- An ABN (Australian Business Number) nominating if they are registered for GST or not,
OR
- A statement by a supplier stating that you are not required to quote an ABN.
 - The Statement by a Supplier provides a declaration that an artist does not have to quote an ABN because the activity is a private recreational pursuit or hobby.

Further Information

- We recommend reviewing the FAQ on our website, which answers common questions about the submission process, artwork delivery and collection, and other important details if you are invited to register.